

# CONTEMPO SALON SPA

## APPLICATION FOR EMPLOYMENT

PLEASE PRINT

POSITION APPLIED FOR \_\_\_\_\_ DATE OF APPLICATION \_\_\_\_/\_\_\_\_/\_\_\_\_

NAME: FIRST \_\_\_\_\_ M.I. \_\_\_\_\_ LAST \_\_\_\_\_

ANY FORMER LAST NAMES: \_\_\_\_\_

SOCIAL SEC # \_\_\_\_/\_\_\_\_/\_\_\_\_ BIRTHDATE (NO YEAR): MONTH \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS (STREET) \_\_\_\_\_ (CITY) \_\_\_\_\_

(STATE) \_\_\_\_\_ (ZIP) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

TELEPHONE # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ MOBILE/OTHER (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

HAVE YOU EVER BEEN EMPLOYED HERE BEFORE? \_\_\_\_\_ IF YES, GIVE DATES AND POSITIONS

ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THIS COUNTRY? \_\_\_\_\_

DATE AVAILABLE TO WORK \_\_\_\_/\_\_\_\_/\_\_\_\_ WHAT IS YOUR DESIRED SALARY \$ \_\_\_\_\_

TYPE OF EMPLOYMENT DESIRED \_\_\_\_\_ FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_ TEMPORARY

ARE YOU ABLE TO MEET THE ATTENDANCE REQUIREMENTS OF THE POSITION?

HAVE YOU EVER PLED "GUILTY" OR "NO CONTEST" TO, OR BEEN CONVICTED OF A CRIME?

\_\_\_\_\_ IF YES, PLEASE EXPLAIN

### EMPLOYMENT HISTORY

PLEASE PROVIDE THE FOLLOWING INFORMATION OF YOUR PAST (3) EMPLOYERS, ASSIGNMENTS OR VOLUNTEER ACTIVITIES, STARTING WITH THE MOST RECENT.

FROM \_\_\_\_ TO \_\_\_\_ EMPLOYER \_\_\_\_\_ PHONE# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

STARTING JOB TITLE/FINAL JOB TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_ IMMEDIATE SUPERVISOR AND TITLE \_\_\_\_\_

SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES:

MAY WE CONTACT FOR REFERENCE? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ LATER

REASON FOR LEAVING \_\_\_\_\_

HOURLY RATE/SALARY START \$ \_\_\_\_\_ PER \_\_\_\_\_ FINAL \$ \_\_\_\_\_ PER \_\_\_\_\_

APPLICATION CONTINUED

FROM \_\_\_\_\_ TO \_\_\_\_\_ EMPLOYER \_\_\_\_\_ PHONE# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

STARTING JOB TITLE/FINAL JOB TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_ IMMEDIATE SUPERVISOR AND TITLE \_\_\_\_\_

SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES:

\_\_\_\_\_

MAY WE CONTACT FOR REFERENCE? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ LATER

REASON FOR LEAVING \_\_\_\_\_

HOURLY RATE/SALARY START \$ \_\_\_\_\_ PER \_\_\_\_\_ FINAL \$ \_\_\_\_\_ PER \_\_\_\_\_

FROM \_\_\_\_\_ TO \_\_\_\_\_ EMPLOYER \_\_\_\_\_ PHONE# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

STARTING JOB TITLE/FINAL JOB TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_ IMMEDIATE SUPERVISOR AND TITLE \_\_\_\_\_

SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB RESPONSIBILITIES:

\_\_\_\_\_

MAY WE CONTACT FOR REFERENCE? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ LATER

REASON FOR LEAVING \_\_\_\_\_

HOURLY RATE/SALARY START \$ \_\_\_\_\_ PER \_\_\_\_\_ FINAL \$ \_\_\_\_\_ PER \_\_\_\_\_

SKILLS AND QUALIFICATIONS

SUMMARIZE ANY TRAINING, SKILLS, LICENSES AND/OR CERTIFICATES THAT MAY QUALIFY YOU AS BEING ABLE TO PERFORM JOB-RELATED FUNCTIONS IN THE POSITION FOR WHICH YOU ARE APPLYING.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# EDUCATIONAL BACKGROUND

HIGH SCHOOL \_\_\_\_\_ HIGHEST GRADE COMPLETED \_\_\_\_\_

COLLEGE \_\_\_\_\_ MAJOR/DEGREE \_\_\_\_\_

OTHER \_\_\_\_\_

# REFERENCES

1. NAME \_\_\_\_\_ PHONE # ( \_\_\_\_\_ ) - \_\_\_\_\_ YEARS KNOWN \_\_\_\_\_

2. NAME \_\_\_\_\_ PHONE # ( \_\_\_\_\_ ) - \_\_\_\_\_ YEARS KNOWN \_\_\_\_\_

3. NAME \_\_\_\_\_ PHONE # ( \_\_\_\_\_ ) - \_\_\_\_\_ YEARS KNOWN \_\_\_\_\_

# APPLICATION STATEMENT

I certify that all information I have provided in this application is true, complete and correct.  
I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect will be sufficient cause to (1) cancel further consideration of this application, or (2) immediately discharge me from the employer's service whenever it is discovered. I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all the references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all the information provided by me in this application, resume or job interview. I hereby waive any rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using information in the employment process and all other persons, corporations or organizations for furnishing such information about me. I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law. I understand that this application remain current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application. If I am hired, I understand that I am free to resign at any time, with or without cause and prior notice, and the employer reserves the same right to terminate my employment for any specified period or definite duration. I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete and I-9 Form in this regard.

## DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_